

1st October 2017

Re: Handling of Specific Personal Information

We, Bank of India Japan Branches (hereinafter called “the Bank”), shall handle Individual Number and personal information including Individual Number (called “Specific Personal Information”) in compliance with the Act on the Use of Numbers to Identify a Specific Individual in the Administrative Procedure, other related regulations etc. and the Basic Policy concerning Appropriate Handling of Specific Personal Information of the Bank.

Purposes of Use of Individual Numbers at the Bank are as under:

(1) Affairs related to customers

- Affairs related to statutory reports on cross border remittances
- Affairs related to statutory reports of financial products
- Affairs related to acceptance of applications for income tax convention
- Operation related to connecting Individual Numbers to deposit accounts¹

(2) Affairs related to officers and employees and their dependent family of the Bank

- Withholding tax affairs
- Individual resident tax related affairs
- Employment insurance and industrial accident insurance related affairs
- Health insurance, nursing care insurance, employees’ pension and corporate pension related affairs
- Affairs related to filing of the third grade insured persons of national pension
- Affairs related to workers’ property accumulation pension savings and savings for house construction

(3) Affairs related to other individuals

- Affairs related to statutory reports on payment of remuneration, charges, etc.

(4) Affairs incidental to the above mentioned items



Bank of India
Japan Branches

¹ This revision (addition) is effective 1st January 2018.